

# Be Productive - Vision, Strategy & Objectives Worksheet

<b>Brainstorm Ideas</b>	<b>Vision</b>	What you want to achieve?	
	<b>Mission</b>	How you will achieve it?	
	<b>Strategy</b>	Ways to do it?	
	<b>Objectives/Goals</b>	What work needs to be done?	
	<b>Plans</b>	<p>The detailed tasks that need to be done to achieve the goals</p> <p>When it needs to be done</p> <p>Who can do it</p>	<p>Task 1</p> <p>Task 2</p> <p>Task 3</p> <p>Task 4</p> <p>Task 5</p> <p>Task 6</p> <p>Task 7</p>