

Be Productive - Weekly Planner

Objectives

1	
2	
3	

SMART

- Specific
- Measured
- Achievable
- Relevant
- Timed

"if you don't plan your week someone else will".

Date:					
TIME	MON	TUES	WED	THURS	FRI
8:00					
9:00					
10:00					
11:00					
12:00					
1:00					
2:00					
3:00					
4:00					
5:00					
6:00					
7:00					

Planned Tasks

Planned Tasks	Status
1	<input type="checkbox"/>
2	<input type="checkbox"/>
3	<input type="checkbox"/>
4	<input type="checkbox"/>
5	<input type="checkbox"/>
6	<input type="checkbox"/>
7	<input type="checkbox"/>
8	<input type="checkbox"/>
9	<input type="checkbox"/>
10	<input type="checkbox"/>
11	<input type="checkbox"/>
12	<input type="checkbox"/>

Unplanned Tasks

Unplanned Tasks	Status
1	<input type="checkbox"/>
2	<input type="checkbox"/>
3	<input type="checkbox"/>
4	<input type="checkbox"/>
5	<input type="checkbox"/>
6	<input type="checkbox"/>

Notes
