

## Streamline Your Business, Increase Profits

Time and resources are scarce in every business. With a day to day focus on customer satisfaction, it can be hard to find time to develop and grow your business. By improving productivity and efficiency, businesses can provide better services and products but also find time to grow and increase profit.

Streamlining is a way of making sure that your business is running efficiently, and that little time is wasted.

### Workshop Objective

This workshop is an opportunity for business owners to learn how to:

- Plan for business growth
- Streamline their business
- Increase their competitive edge and profit

Working with Productivity Consultant Moira Dunne each business owner will have an opportunity to develop an Improvement Action plan for their business.

### Topics

An overview of the following topics will be presented:

1. How a business can be streamlined
2. Common barriers to efficiency and high performance
3. How to identify areas for improvement
4. How to eliminate low value activities
5. The importance of being proactive and strategic
6. Motivating team members to perform at their highest level.

### Duration & Format

This training course will take place remotely using your preferred collaboration tool. The duration of the session is 180 minutes. This can be delivered on one day or over two days as 90-minute sessions.

This training session can take place via Zoom, Microsoft Teams, Skype or whatever collaboration tool you chose.

The format will be a mixture of presentation, group discussion and questions.

Participants will receive a copy of the material presented plus access to Productivity articles and templates demonstrated during the session.

### Who Will Benefit From This Workshop

This workshop will benefit any business owner who wants to streamline their business to gain a competitive advantage and increase profits.